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15 October 1951

### CAREER SERVICE COMMITTEE

### Working Group on TRAINEES

25X1A9a		Chief, Special Projects Staff, Office of Special Operations, Room 1058, "L" Building, Extension 2831
25X1A9a	Mr.	Assistant Chief, Inspection Division, Inspection and Security Office, Room 2705, "I" Building, Extension 685
25X1A9a	Dr.	Chief, Extension Training Program Staff, Office of Training, Room 225A, Central Building, Extension 3531
25X1A9a	Mr.	Assistant Chief, Personnel Procurement Division, Office of Personnel, Room 117, North Building, Extension 3438
25X1A9a	Mr.	Chief, Planning and Coordinating Staff, Office of Operations, Room 212, South Building, Extension 795

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### Problem:

To recommend to the Career Service Committee methods of locating, selecting, recruiting, security clearing, evaluating, assessing, and testing, training and assigning trainees; to consider criteria and standards for their selection and curricula for their training; to investigate the magnitude of this program and the appropriate intake; to recommend means of coordinating this program with other programs in the Agency for processing new employees; to consider and recommend security measures, publicity and public relations policies to be adopted in connection with the program; to determine how significant covert opportunities encountered in this program are to be immediately sealed off and channeled to the appropriate covert office.

### References:

1. "A Program for the Establishment of a Career Corps in the Central Intelligence Agency," dated 7 August 1951

paragraphs A and I+IV pages xi,xii sections I-IV, pages 1-10 appendix A page 19 appendix B pages 20-21 appendix C pages 22-30 appendix D page 31 appendix E pages 32-33 appendix F page 34 appendix G pages 35-36 appendix H page 37 appendix M page 61

- 2. "Selected Comments by the Several Offices on Trainee Selection." (attached)
  - 3. \*950 Trainee Program dated 20 November 1950. (attached)

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